

ZEAL EDUCATION SOCIETY'S

ZEAL INSTITUTE OF MANAGEMENT AND COMPUTER APPLICATION (ZIMCA)

NARHE PUNE INDIA

PUN CODE: IMMP015570

DTE CODE: MB6195

AISHE CODE: C-50909



CRITERION 6 – Governance, Leadership and Management

Key Indicator- 6.3 Faculty Empowerment Strategies

6.3.4 Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.).

Documents uploaded

Sr. no	Faculty Name	Title of the Programme
1	Prof. Navin kumar	Five Days Faculty Development Program on Stress Management
2	Prof. Sachin Wadekar	Faculty Development Program on HR Analytics - Basic to Advance Level
3	Prof. Deepak Shirke	Faculty Development Program on HR Analytics - Basic to Advance Level
4	Prof. Shriram Ugale	Faculty Development Program on HR Analytics - Basic to Advance Level
5	Prof. Jayamala Katkar	5 days Faculty Development Program on Innovative Teaching and Learning Pedagogy organised by World Innovators University from 09-14 FEB 2024
6	Prof. Jayamala Katkar	FDP/MDP on "Investment Planning & Tax Management in Digital Era" organized by Army Institute of Management & Technology, Greater Noida
7	Prof. Pratiksha Dongare	Faculty Development Program on HR Analytics - Basic to Advance Level





CERTIFICATE OF PARTICIPATION

C.No: 024-216518

Date: 31 May 2024

PROF. NAVIN KUMAR

AL EDUCATION SOCIETY'S ZEAL INSTITUTE OF MANAGEMENT & COMPUTER APPLICATI

has participated in 10 Hours of Faculty Development Program on

Stress Management (Online Live FDP)

conducted by ICT Academy on 27 May 2024 to 31 May 2024

TOTAL MARIN WATER AND MARIN WA

Hari Balachandran

Balaghandan

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BANGALORE

REGISTERED UNDER MSME



OF PARTICIPATION ERTIFICATE

FACULTY DEVELOPMENT PROGRAM

THE FOLLOWING CERTIFICATE IS GIVEN TO

Prof. Sachin Wadekar

ASSISTANT PROFESSOR, MBA, ZEAL INSTITUTE OF BUSINESS ADMINISTRATION AND COMPUTER APPLICATIONS, PUNE

For Successfully Completing on "HR Analytics - Basic To Advance Level" between 25th April to 04th May 2024





BANGALORE

REGISTERED UNDER MSME





OF PARTICIPATION

FACULTY DEVELOPMENT PROGRAM

THE FOLLOWING CERTIFICATE IS GIVEN TO

Prof. Deepak Shirke

ASSISTANT PROFESSOR, MBA, ZEAL INSTITUTE OF BUSINESS ADMINISTRATION AND COMPUTER APPLICATIONS, PUNE

For Successfully Completing on "HR Analytics - Basic To Advance Level" between 25th April to 04th May 2024





BANGALORE

REGISTERED UNDER MSME



ERTIFICATE

OF PARTICIPATION

FACULTY DEVELOPMENT PROGRAM

THE FOLLOWING CERTIFICATE IS GIVEN TO

Prof. Shriram Ugale

ASSISTANT PROFESSOR, MBA, ZEAL INSTITUTE OF BUSINESS ADMINISTRATION AND COMPUTER APPLICATIONS, PUNE

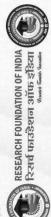
For Successfully Completing on "HR Analytics - Basic To Advance Level" between 25th April to 04th May 2024



International Faculty Development Program/Training Program on INNOVATIVE TEACHING AND LEARNING PEDAGOGY







RFI/ITLP-2824/307









Sponsored By

In Association with





This is to Certify that Prof./Dr./Mr./Ms./Mrs.

JAYAMALA KATKAR

ASSISTANT PROFESSOR, ZEAL INSTITUTE OF MANAGEMENT AND COMPUTER **APPLICATIONS** Participated in the International Faculty Development Program/ Training Program On "Innovative Teaching and Learning Pedagogy" Jointly Organised by World Innovators University (WIU®), Research Foundation of India & RFI-CARE from 09-14 February 2024.

President, Central India Board Research Foundation of India Dr. Manish Dubey



Prof. Dr. Ashok Kumar Gupta Chief Managing Director Research Foundation of India, Sol RFI-CARE

Dr. Reshu Jain

Research Foundation of India Dr. Sourabh Jain Chairman & CEO

Director, RFI-CARE







CERTIFICATE OF PARTICIPATION

This is to certify that Ms.Jayamala Katkar Designation Assistant Professor- Department of Management from Zeal Group of Management Institutes has successfully completed one-week FDP/MDP on "Investment Planning & Tax Management in Digital Era" organized by the Army Institute of Management & Technology, Greater Noida in collaboration with Financial Planning Standards Board India between January 10th to 16th, 2024 held at AIMT in hybrid mode.

Krishan Mishra.

Mr. Krishan Mishra, CEO, FPSB India Air Cmde (Dr.) J.K. Sahu, Director, AIMT Dr. Anubhav Varma, FDP Convener



BANGALORE

REGISTERED UNDER MSME





OF PARTICIPATION ERTIFICATE

FACULTY DEVELOPMENT PROGRAM

THE FOLLOWING CERTIFICATE IS GIVEN TO

Prof. Pratiksha Dongare

ASSISTANT PROFESSOR, MBA, ZEAL INSTITUTE OF BUSINESS ADMINISTRATION AND COMPUTER APPLICATIONS, PUNE

For Successfully Completing on "HR Analytics - Basic To Advance Level" between 25th April to 04th May 2024



Zeal Ecucation Society's Zeal Institutes of Management and Computer Application , Pune

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Annual Report 23-24

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naac.zimca@zealeducation.com

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INTERNAL QUALITY ASSURANCE CELL

OBJECTIVE

The primary aim of the IQAC is to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution

VISION

The Internal Quality Assurance Cell (IQAC), established in accordance to NAAC guidelines, aim to work towards quality sustenance and enhancement of the academic and administrative performance of the Institution.

MISSION

- Developing a system for conscious, consistent and catalytic improvement in the performance of its principal stakeholders, that is staff and students of the Institution.
- Promoting innovative practices that continually improves the effectiveness of the learning experiences of students/staff.
- Upholding the goals of quality enhancement and sustenance towards organizing various activities and programmes on the Campus.
- Promoting a learner centric environment for students and staff that foster the mission and vision of the Institution.

FUNCTIONS

- Development and application of quality benchmarks / parameters for the various academic and administrative activities of the institution.
- Dissemination of information on the various quality parameters of higher education.
- Organisation of workshops, seminars on quality related themes and promotion of quality circles.
- Documentation of the various programmes / activities leading to quality improvement.
- Preparation of the Annual Quality Assurance Report (AQAR) to be submitted to NAAC based on the quality parameters.
- Organising orientation programmes for the Staff and the Administrative Staff.
- Administering Feedback Mechanism for the College



The role of the Chairman

- 1. The role of the Chairman of the IQAC is crucial in ensuring the effective functioning of the Cell. Following are the important functions of the Chairman:
- 2. Conduct timely meetings of the IQAC
- 3. Dissemination of resolutions/decisions of IQAC to the respective departments/ institutions /individuals in a timely manner
- 4. Dissemination of information on various quality parameters
- 5. Documentation of the various programs / activities leading to quality improvement in the Institute
- 6. Coordinate with the team members of various Quality related activities of the Institute.
- 7. Preparation of the Annual Quality Assurance Report (AQAR)
- 8. Timely and efficient execution of the decisions of IQAC Committee

The role of the IQAC

- 1. Development and application of quality benchmarks/parameters for various academic and administrative activities of the institution.
- 2. Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- 3. Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.
- 4. Dissemination of information on various quality parameters of higher education.
- 5. Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles.
- 6. Documentation of the various programmes/activities leading to quality improvement.
- 7. Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices.
- 8. Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality.
- 9. Development of Quality Culture in the institution.
- 10. Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.



1. EOMS ISO 21001:2018

ZIBACAR has implemented Educational Organisations Management System in accordance with ISO 21001:2018 for the scope of MBA and MCA. The Certification body is Qaulity Austria.





2. PREPARATION OF ACADEMIC CALENDAR

The IQAC at ZIBACAR meticulously plans the academic calendar by establishing the academic year framework, identifying key academic events, and incorporating institutional, national, and regional events. Regular internal assessments, faculty development programs, and co-curricular activities are scheduled to ensure comprehensive educational and developmental opportunities. The draft calendar is reviewed, approved, and communicated to all stakeholders, allowing for necessary adjustments throughout the year.

- a) Training and Add on Courses
- b) Students Induction program
- c) ISO
- d) Newsletter

3. RESULT IMPROVEMENT PROGRAM

A result improvement program is typically designed to help students enhance their academic performance and achieve better results. The program is conducted for those students who are failed in University exam.

4. CONDUCT OF PSHYCHOMETRIC TEST FOR PERSONALITY IDENTIFICATION

Conducting psychometric tests for management students offers several benefits. Firstly, it provides valuable insights into students' aptitudes, personality traits, and preferences, aiding in career guidance and decision-making. Secondly, it helps identify strengths and areas for improvement, enabling personalized development plans tailored to each student's needs. Institute has conduct this test from www.youth4work.in portal of AICTE.



5. FEEDBACK MECHANISM

Feedback on syllabus by the students, faculty, alumni and employers was collected which was given to the department of Statistics for analysis. The analysis reports were given to the Programme coordinators and the observation were being and the suggestions were being implemented shared to be communicated to the respective Boards of Studies for further consideration. The feedback provision is available at ERP portal.

6. INDUCTION PROGRAM

The induction program as per AICTE for MBA and MCA aims to acclimate new students to the academic environment and bridge any gaps in their knowledge. It focuses on familiarizing students with the institutional culture, values, and expectations while providing essential skills for their academic journey. Additionally, it encourages the development of interpersonal skills and fosters a sense of community among students.

Physical Activity	• National Sports day and Adventures sports at Bhor
Creative Arts	• Rangoli and Poster design
Mentoring and Universal Human Values	• Session by Sahajyog and Universal Human values
Other Activity	• Best out of Waste
Familiarization with College, Department/Branch	Academics, Exam and Placement orientation
Literary Activity	• EBSCO session
Proficiency Modules	• Psychometric test
Lectures & Workshops by Eminent People	• Personality Development Session by Ms. Snehal Rede, Skill Development session by Dr. Ravi Ahuja
Visits in Local Area	Visit to Baneshwar and Parvati Museum
Extra-Curricular Activities in College	Mad-Ads activity by entrepreneurship development cel

7. STUDENTS SATISFACTION SURVEY

As mandated by NAAC, IQAC conducts SSS to gather valuable feedback from students about various aspects of their educational experience. It helps institutions understand students' needs, preferences, and concerns, enabling them to make informed decisions to improve teaching quality, facilities, support services, and overall student satisfaction.

Zeal Intitute of Management & Computer Application Pune - 411 041.