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ZEAL EDUCATION SOCIETY'S
**ZEAL INSTITUTE OF MANAGEMENT AND
COMPUTER APPLICATION**

Sr.No - 39, Narhe Dhayari Road, Narhe, Pune - 411 041(MS) India.
020-6720 6041/42 | director.zimca@zealeducation.com | www.zimca.in
AISHE Code : C-50909 | DTE Code : MB-6195 | SPPU Pun Code : IMMP015570
NAAC ACCREDITED B++ | ISO:21001 Certified

Ref. No.: ZES/ZIMCA/23-24/1966-A

Date : 06/07/2023

COLLEGE/INSTITUTE DEVELOPMENT COMMITTEE

(Constitute under "Section 97" of Maharashtra Public University Act 2016)

Sr. No.	Name of Member	Name of Member	Designation
1	Mr. S. M. Katkar	श्री. एस एम काटकर	Chairperson of the Management
2	Mr. S. T. Poman	श्री. एस टी पोमन	Local Members
3	Mr. Dhiraj Yadav	श्री धिरज यादव	Non-Teaching
4	Mr. Jayesh Sambhaji Katkar	श्री. जयेश संभाजी काटकर	Secretary of the Management
5	Mr. Deepak Shirke	श्री. दिपक शिर्के	Teachers
6	Mr. Vikrant Nangare	श्री. विक्रान्त नांगरे	Co-ordinator(IQAC)
7	Shri. Sanjay Mahadik	श्री.संजय महाडीक	Principal
8	Dr. Ratndeeep Joshi	डॉ. रत्नदीप जोशी	Local Members
9	Dr. Vivek Deshpande	डॉ. विवेक देशपांडे	Local Members
10	Mr. Kamal Shinde	श्री.कमल शिंदे	Secretary of College Students Council
11	Miss. Bidri Eshwari	मिस. ईश्वरी बिद्री	President of College Students Council
12	Mr. G. P. Mohite	श्री जी पी मोहिते	Local Members
13	Shri. Sachin Wadekar	श्री. सचिन वाडेकर	Teachers
14	Miss. Sayali Wankhade	मिस. सायली वांनखडे	Women Teacher



F. V. V. V.
Director

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Zeal Institute of Management &
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Ref. No.: ZES / ZIMCA / 2022-23 / 1935A

Date : 09/02/2022

CIRCULAR

This is to inform that the Anti-ragging Committee has been revised with the following members in the college campus, to whom the complaints have to be lodged.

All activities whoever directly commits, participants in, abets or propagates 'RAGGING' within or outside the college premises are strictly prohibited and banned. If anybody is found involved in ragging, they will be punished.

Punishment:-

1. Cancellation of Admission
2. Suspension from attending classes and Academic privileges
3. Withholding result.
4. Suspension /expulsion from hostel
5. Imprisonment, up to two years and a fine of Rs. 10000/

ANTI-RAGGING COMMITTEE

Sr. No.	Representatives	Names	Mobile No
1	Director	Prof. Sanjay Mahadik	9527473157
2	Local citizen	Mr. B. A. Kamble	9970904626
3	Police	Police Inspector, Sun City Police Station	020-243201818
4	Media	Mr. Kalyanrao Avtade (Reporter Sakal)	9850735335
5	NGO	Mr. Nivangune Rajendra	9850698531
6	Teaching Faculty	Prof. Deepak Shirke	7350495158
7	Teaching Faculty	Prof. Vikrant Nangare	9158417471
8	Non-Teaching Staff	Mr. Ashwini Jadhav	8484871569
9	Parents	Mr. Sudhakar Mahadev Kokane	9420395545
10	Students	Ms. Nikhil Kokane	7972987071


Prof. Sanjay Mahadik
Director





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Date : 06/02/2023

Internal Quality Assurance Cell (IQAC)

Every institution may form an IQAC under the chairperson of the institution's president, with heads of significant academic and administrative units, a few professors, and a few famous educationists/local committee representatives. Prior to ISO 21001: 2018 accreditation, the Institute established an Quality Assurance cell in 2017, the institute chosen for NAAC cycle I in 2019-2020, IQAC, which was established work for the quality betterment of the institute and holistic development of the students.

Aim:

- The Institute established the cell to evaluate the Institute's internal quality, which reports to the Governing Council and strives to disseminate and implement the Institute's quality policy.
- The academic advisory committees of each department, as well as other quality-related groups, provide proposals, strategies, and judgments to the IQAC cell. During its meetings, the IQAC cell makes decisions on the matter.

Objective:

- To design a quality system for consistent and decisive action to improve the institute's academic and administrative performance.
- To prepare the institute's quality policy and promote awareness about it.
- To encourage the integration of a quality culture and the implementation of best practises as a means of improving institutional performance.

Reference: NAAC Manual Guidelines for the Creation of the Internal Quality Assurance Cell (IQAC)

Tenure: Two years.

For the IQAC Academic Years 2022-23 and 2023-24, this is the third term.

Frequency of Meetings: four times per year or as needed.





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Functions:

- Establishing and implementing quality benchmarks/parameters for the Institution's numerous academic and administrative activities
- Assisting in the construction of a learner-centred environment conducive to high-quality education and faculty maturation in terms of knowledge and technology adoption for participatory teaching and learning:
- To collect the student, parent, and other stakeholders feedback to provide input on quality-related institutional processes;
- Dissemination of data on higher education's numerous quality indicators;
- Inter- and intra-institutional workshops, seminars on quality-related topics, and quality circles promotion;
- Documentation of the institute's numerous programs/activities, resulting in quality improvement;
- Acting as a nodal agency for coordinating quality-related activities, including the adoption and dissemination of good practises;
- Establishment of a quality culture within the institute.
- Preparation of the Institute's Annual Quality Assurance Report (AQAR) in the prescribed format, using quality parameters/assessment criteria developed by the applicable quality assurance authority (such as NAAC, NBA).
- To keep track of the teaching-learning process and provide guidance.
- To provide advice and assistance in the planning of various activities and events for the benefit of the students.
- To collect quality inputs, opinions and suggestions from various stakeholders and to incorporate them into the strategic plan.





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Date : 06/02/2023

The following is a possible IQAC composition

Internal Quality Assurance Cell (IQAC) is reconstituted with effect from 06th Feb. 2023 to streamline the quality assurance in academic and administrative processes. The revised constitution of the committee is as follows:

Sr. No	Name	Role
1	Prof. Sanjay Mahadik	Chairman
2	Mr. Jayesh Katkar	Management Representative
3	Mr. U.S.Shid	Local society representative
4	Dr. Rishikaysh Kaakandikar	Head Management Programmes
5	Prof. Vikrant Nangare	Head of Department (Academics)
6	Prof. Sachin Wadekar	Head of Department (Research)
7	Dr. Ravindra Patil	IQAC Co-ordinator
8	Prof. Sayli Wankhade	Teaching Representative
9	Prof. Deepak Shirke	Teaching Representative
10	Mr. Dhiraj S. Yadav	Non-teaching Representative
11	Mr. Prafull Nale	Alumni Representative
12	Mr. Gokul Mohite	Industry Representative
13	Mr. Rohit Sonawane	Student Representative




Prof. Sanjay Mahadik
Director

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Ref. No.: ZES/ZIMCA/2022-23/1926A

Date : 09/02/2023

INTERNAL COMPLAINTS COMMITTEE (ICC)

In pursuance of guidelines issued by Supreme Court, UGC and as per the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013, Anti-Sexual Harassment Cell (Internal Complaints Committee) is reconstituted to provide for the effective enforcement of the basic human rights of gender equality and guarantee against sexual harassment and abuse, and to provide conducive atmosphere in the campus, to all the staff members, employees and students of ZIMCA.

The following members have been appointed as an Internal Complaints Committee for the academic year 2022-23:

Sr. No	Name of the Member	ICC Designation	Mobile Number
1.	Prof. Sayli Wankhade	Presiding Officer	7972187156
2.	Dr. Ravindra Patil	Faculty Member	9422414023
3.	Prof. Vikrant Nangare	Faculty Member	9158417471
4.	Mr. Dhiraj Yadav	Non-Teaching Member	9168181920
5.	Mrs. Ashwini Jadhav	Non-Teaching Member	8484871569
6.	Ms. Eshwari Bidri	Student (MBA I)	7083752068
7.	Ms. Pooja Dhumal	Student (MBA II)	7820943545
8.	Ms. Pallavi Vairat	Student (MBA II)	7276465223
9.	Adv. Saily Karandikar	Social Activist	9881007704




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GRIEVANCE REDRESSAL COMMITTEE

As per Notification dated 25 May 2012 - F. No. 37-3/Legal12012, Clause 1 of Section 23 of the All India Council for Technical Education, Act, 1987 (52 of 1987) S. B. Patil Institute of Management has Grievance Redressal Committee to ensure transparency and support for teaching, non-teaching staff and students admitted and with paramount objective of preventing unfair practices and to provide a mechanism for fair redressal of grievance.

This Committee takes care of all grievances submitted in writing to any of the committee member by any of the teaching, non-teaching staff and students of the Institute. The committee studies the grievance submitted and accesses to all confidential files or otherwise documents relevant to the individual's grievance and submits its recommendations and reports to the Director as expeditiously as possible. Thus makes final settlement of any grievance within a reasonable period (normally not exceeding one month).

COMPOSITION OF THE COMMITTEE

SR. NO.	NAME OF THE MEMBER	REPRESENTATION
1	Dr. Sanjay Mahadik	Director, ZIMCA
2	Dr. Ravindra Patil	Teaching Representative and Secretary
3	Prof. Vikrant Nangare	Teaching Representative
4	Prof. Sayli Wankhade	Member
5	Mr. Dhiraj Yadav	Non-Teaching Representatives
6	Mrs. Ashwini Jadhav	Non-Teaching Representatives
7	Mr. Nikhil Kokane	Student Representative
8	Ms. Eshwari Bidri	Student Representative




Prof. Sanjay Mahadik
Director

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AISHE CODE: C-50909



Ref- ZES/ZIMCA/2022-23/1955

Date - 13/04/2023

WOMEN ANTI SEXUAL HARASSMENT COMMITTEE

As per the guidelines of AICTE and the UGC, an Anti-Sexual Harassment Committee has been established by the Institute to provide a healthy and safe atmosphere for the students of the Institute and all female employees of the Institute.

The following committee members have been appointed for the academic year 2022-23:

Sr. No	Name	Designation Department	Position	Contact Number
1	Prof. Sanjay Mahadik	Director	Chairman	9527473157
2	Prof. Sayali Wankhade	Assistant Professor	Coordinator	7972187156
3	Dr. Ravindra Patil	Professor	IQAC Coordinator	9422414023
4	Ms. Ashwini Jadhav	Office Staff	Member	8484871569
5	Prof. Vikrant Nangre	Assistant Professor	Member	7972230511
6	Prof. Sampada Deshmukh	Library staff	Member	9511755785
7	Miss. Kiran P. Gaikwad	Student	Member	7219751725
8	Miss. Prachi S. Yadav	Student	Member	9860185211

Women Anti Sexual Harassment Committee deals with issues relating to sexual harassment. The committee is formed to prevent sexual assault, discrimination in work place and other related crimes on girl students and female employees.

The said committee will responsible to resolve all issues related to Sexual Harassment in Institute Level. The said committee will try to resolve grievances as soon as possible with hearing all the party involve in complaint.



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AISHE CODE: C-50909

LIBRARY COMMITTEE 2023-24

Sr. No.	Name	Designation	Committee Designation
1.	Prof. Sanjay Mahadik	Director	Chairman
2.	Prof. Vikrant Nangare	Assistant Professor, IQAC Coordinator	Member
3.	Prof. Sachin Wadekar	Assistant Professor	Member
4.	Mr. Dhiraj Yadav	Account Officer	Member
5.	Ms. Kajal Donode	MBA I Class Representative	Member
6.	Mr. Somanath Davale	MBA II Class Representative	Member
7.	Mrs. Sampada Deshmukh	Librarian	Member-Secretary




Director
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