



ZEAL EDUCATION SOCIETY'S
**ZEAL INSTITUTE OF MANAGEMENT AND COMPUTER
APPLICATION (ZIMCA)**

NARHE | PUNE | INDIA

PUN CODE: IMMP015570

DTE CODE: MB6195

AISHE CODE: C-50909



ACADEMIC YEAR 2022-23

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Institute draws its distinctiveness from academic excellence through academic process. ZIMCA follows proper academic planning and Implementation through PDCA cycle.

- The PDCA cycle commences with input from stakeholders, reports of previous actions taken, as well as the SPPU and Institute calendar. This information serves as input and forms the foundation for our academic planning process
- The academic planning process initiates with the development of the academic calendar, encompassing provisions for SPPU and internal examinations, curricular and co-curricular activities, club activities, events, and other value-added initiatives. It involves creating timetables, distributing workload among faculties, and preparing course files. Modern and innovative teaching tools, such as projectors, digital devices, e-libraries, smart classes, and computer labs, are employed. Additionally, various student engagement programs, including the LEAP Program, industry connect program, guest lectures, conferences, in-house and outbound programs, and seminars, are organized.
- ZIMCA places emphasis on assessing the implementation of the plan through examinations, remedial classes, monitoring attendance, result analysis, and reports of syllabus completion.
- The final stage in the PDCA cycle is the "act" phase, which involves feedback. Valuable input is gathered from stakeholders, including teachers, employers, alumni, and current students. This feedback holds utmost importance for the planning of the upcoming year and for implementing any necessary actions that may be required.


IQAC Coordinator




Director

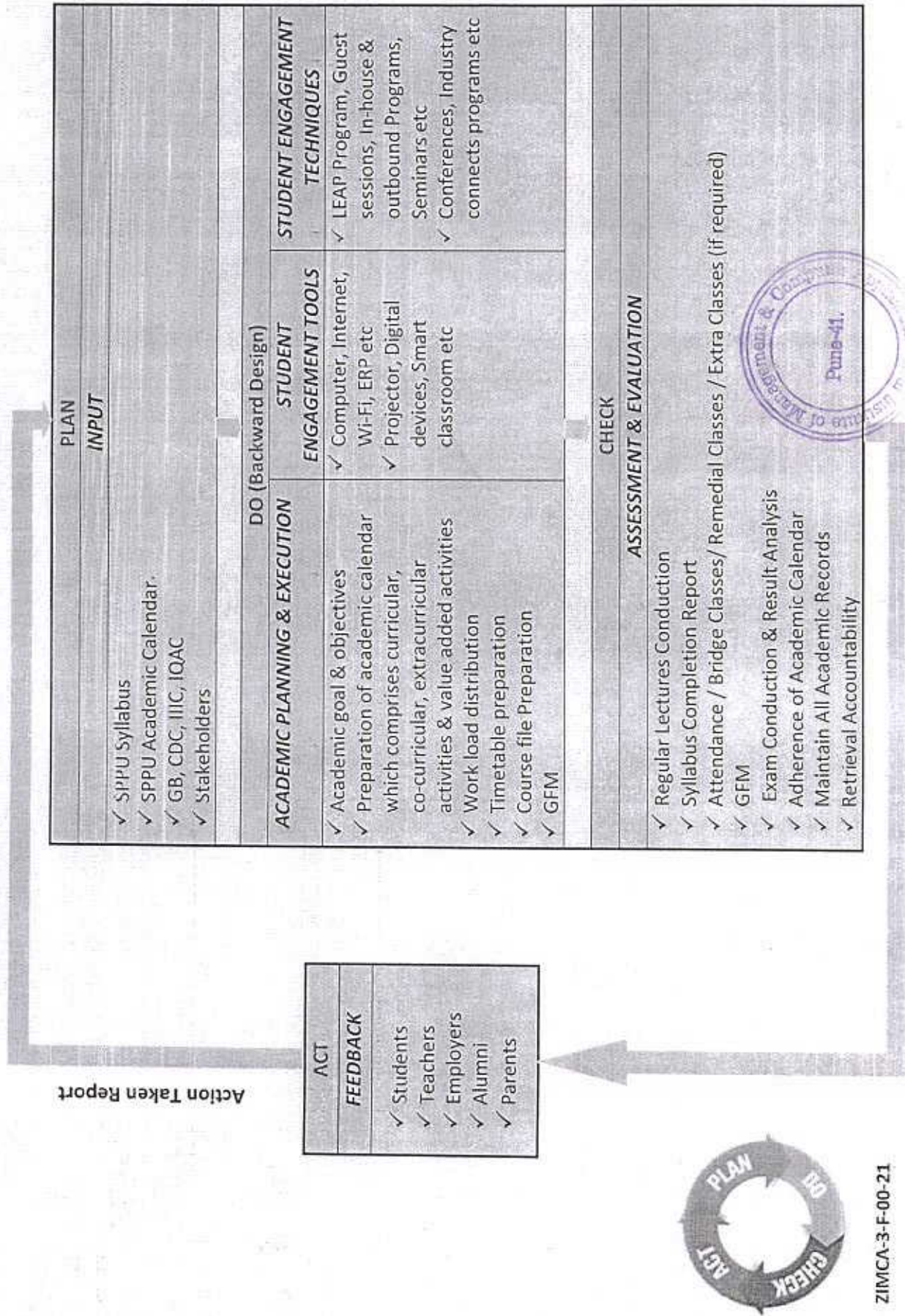


Zeal Education Society's

Zeal Institute of Management & Computer Application, Pune
(Affiliated to Savitribai Phule Pune University)



1.1 Curricular Planning and Implementation



Savitribai Phule Pune University
(Formerly University of Pune)

Circular No.38 of 2023

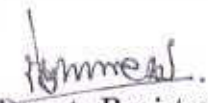
**Dates of Commencement and Conclusion of terms for the Academic Year 2022-23
for University Department / Affiliated Colleges / Recognised Institutes.**

It is hereby informed that, the revised dates of commencement and conclusion of the First and Second term of University Courses, under various faculties, for the academic year 2022-23 shall be as under.

Sr No	Name of the Courses , Faculties & Year	2022 - 2023			
		First Term		Second Term	
		Commencement	Conclusion	Commencement	Conclusion
1	Science & Technology				
	B.Pharmacy : I	27/12/2022	25/04/2023	15/05/2023	31/08/2023
	M.Pharmacy : I	27/12/2022	25/04/2023	15/05/2023	31/08/2023
2	Interdisciplinary Studies				
	M. S. W.	12/07/2022	20/12/2022	04/01/2023	13/05/2023
3	Commerce & Management				
	M.B.A./ M.C.A.: I	01/11/2022	03/03/2023	05/04/2023	07/07/2023
	M.B.A. : II	01/09/2022	30/01/2023	05/04/2023	07/07/2023
	M.C.A. : II	01/09/2022	16/12/2022	05/04/2023	07/07/2023
4	Humanities				
	L.L.B. / B.A. L.L.B.- II	31/10/2022	25/02/2023	18/03/2023	11/07/2023

NOTE :

1. In case, the Principal of the Affiliated Colleges require to give additional holiday in exceptional circumstances, he/she may do so by compensating the same by keeping the College working on Sunday.


Deputy Registrar
(P.G.Admission)

Ref. No. PGS/1188

Date: 06/03/2023

Copy to: for Information and necessary action

The Members of the Management Council.

The Deans of Faculties.

The Registrar, Savitribai Phule Pune University, Pune.

The Director, Examinations & Evaluation, Savitribai Phule Pune University, Pune.

The Heads of all University Departments.

The Principals of all Affiliated Colleges.

The Directors of all Recognized Institutes.

The Heads of all the Administrative Sections of the University Office.

Asstt. Registrar, office of the Hon. Vice-Chancellor, Savitribai Phule Pune University

Asstt. Registrar, office of the Hon. Pro-Vice-Chancellor, Savitribai Phule Pune University





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Academic Calendar 2022-23 (First Half)
wef. 03.10.2022 To 23.03.2023
MBA SEMI I & III

Week No.	Month	Week days						Events and Activities
		Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	
1	October 2022	03	04	05	06	07	08	Summer Internship Project of MBA II
2		10	11	12	13	14	15	
3		17	18	19	20	21	22	
4		24	25	26	27	28	29	
5		31						
6	November 2022		1	2	3	4	5	Commencement of MBA I&II as per the notification of DTE and Govt. authority. As per AICTE norms: SIP, Foundation Course, Club Activity 19: International Men's Day. 23-26: Pre-admission Program 23-26: Commencement Test 23-26: Induction Program: Institute and Faculty Introduction, Guest sessions. 23-26: Induction Program 23-26: Constitution Day: Celebration Fresher's Party: Date will be declared after discussion 30: Syllabus Completion Review of MBA
7		7	8	9	10	11	12	
8		14	15	16	17	18	19	
9		21	22	23	24	25	26	
10		28	29	30				
11	December 2022				1	2	3	03: ED Cell Activity 03: Student Council Elections as per SPPU 06: Dr. B.R. Ambedkar's Death anniversary. 10: Universal Human Rights Day-Celebration 12-17: Concurrent Evaluation (CIE-I): MBA-I 15: Celebration of Sardar Vallabhbhai Patel's Death Anniversary 23: Kisan Day 24: National Consumer Rights Day 30: Review of Syllabus Completion MBA-I & II.
12		5	6	7	8	9	10	
13		12	13	14	15	16	17	
14		19	20	21	22	23	24	
15		26	27	28	29	30	31	





Academic Calendar 2022-23 (Second Half)

wef. 05.04.2023 To 07.07.2023

MBA SEM II & IV

Week No.	Month	Week days						Events and Activities
		Mon.	Tue.	Wed.	Thu.	Fri.	Sat.	
1	Apr-23						1	5; Commencement of Classes for SEM II & IV
2		3	4	5	6	7	8	7; Holiday- Good Friday 8; Alumni Meet
3		10	11	12	13	14	15	14; Dr B R Ambedkar Jayanti 15; Club Activity
4		17	18	19	20	21	22	22; Holiday-Akshay Tritiya and Ramjan Eid 25; CIE I
5		24	25	26	27	28	29	29; Guest Lecture
6	May 23	1	2	3	4	5	6	1; Holiday- Maharashtra Day 3; Mentor-Mentee Meeting 6; Industrial Visit 14; Guest Lecture 20; Club Activity 22; CIE II 27; Club Activity
7		8	9	10	11	12	13	
8		15	16	17	18	19	20	
9		22	23	24	25	26	27	
10		29	30	31				
11	Jun-23				1	2	3	1; Mentor-Mentee Meeting 3; Club Activity 17; Guest Lecture 21; International Yoga Day Celebration 24; Club Activity 30; Tree Plantation
12		5	6	7	8	9	10	
13		12	13	14	15	16	17	
14		19	20	21	22	23	24	
15		26	27	28	29	30		
16	Jul-23						1	1; Club Activity 3; Term End Examination 5; Stakeholders Feedback 8; SIP Orientation Program 17; SPPU Examination 29; Holiday- Moharram
17		3	4	5	6	7	8	
18		10	11	12	13	14	15	
19		17	18	19	20	21	22	
20		24	25	26	27	28	29	
21		31						

ZIMCA-3-F-04-02

*Note: 10% deviation is admissible & permitted.

Apart from above mentioned activities, remaining slots are allocated for regular classes.

Prof. Vikrant Naugare
 Program Coordinator (HOD)
 MBA I

Dr. Sanjay Mahadik
 Director

Dr. Rushikaysh Kumbhakar
 Head Management Program
 ZGMI





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Document Type	Committee/Cell Composition
Name of the Committee	Academic Committee
Date	20.09.2022
Developed by	Mr. Vikrant Nangare
Position	Assistant Professor, ZIMCA, Pune
Document No	ZIMCA-3-F-03-20

1. Purpose:

The main purpose of the academic committee is to oversee the academic affairs of the institute and make recommendations to the Director and Management about academic programs and strategic priorities. To develop serious teaching-learning culture and atmosphere for enhancing students' interests and capabilities in learning.

2. Scope:

The academic committee provides a platform for its members to review and to make suggestions for policies on curriculum development. The scope of this committee extends to all teaching learning and evaluation related processes and procedures. eg. Academic calendar, Session plan etc.

3. Objectives:

- Enhancing learner performance outcomes.
- Emphasizing the development of the curriculum.
- Applying pedagogical approaches centered around students.
- Aligning academic delivery with predetermined student attributes.

4. Frequency of Meeting: Once in Semester/ Twice in Year

5. Composition:

Sr. No	Name	Designation
1.	Dr. Ravindra Patil	Chairman (Director)
2.	Prof. Sanjay Mahadik	Member
3.	Prof. Deepak Shirke	Member
4.	Prof. Sachin Wadekar	Member
5.	Prof. Vikrant Nangare	Member-Secretary (Academic Coordinator)

Prepared By

Checked By

Approved By
Director/Executive Director



[Handwritten Signature]



Document Type	SOP
Name	Academic Calendar
Date	18.10.2022
Developed by	Mr. Vikrant Nangare
Position	Assistant Professor, ZIMCA, Pune
Copy Controlled By	Academic Coordinator, ZIMCA, Pune
SOP No.	ZIMCA-3-S-03-2

In the academic institutions the role of academic calendar is very crucial because this document is useful for making the plan of action on every activity and program. The institutional academic calendar is a road map which includes holidays, vacations, events, programs, workshops, PAT exam, Preliminary and university online as well as written exams. Academic calendar is nothing but the overall plan of action for the coming academic year. In the academic year includes two terms; first term is from July to December and second term is from January to June. The process of academic calendar preparation is as follows:

Call for meeting:

For the preparation of academic calendar the academic coordinator calls the meeting in the presence of Director and all teaching and non-teaching faculty members. In the meeting, all present members discuss on the following points:

- Academic coordinators read affiliating university academic calendar
- Director reads ZES list of holidays
- Director discusses the various list of holidays & vacations
- Tentative university exam dates
- Guest Lectures
- PAT & Preliminary Exam
- Events, workshops & seminars
- Industrial Visit
- SIP/Dissertation coordinators plan on presentations and viva
- Days celebration
- Alumni meet
- Also individual faculty proposes the idea about events. All faculty members discuss and groom the idea & finalize the same.

After the discussion of above-mentioned important points, academic coordinator starts to prepare





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academic calendar. Academic Coordinator circulates the Minutes of Meeting among the all teaching and non-teaching faculty members.

Academic Calendar preparation & Authorization:

- All teaching and non teaching faculty members are agreeing on academic calendar.
- Once the all faculty members are agree and confirm for academic calendar, academic coordinator takes the approval of Director.
- After the finalization of content of academic calendar for both the terms, Academic coordinator takes the signature on academic calendar of Director, Campus Director & Executive Director.

Academic calendar publication & circulation:

- The academic calendar is circulated among the students, teaching and non-teaching faculty members.
- All the faculty members start their work prior on the basis of given responsibilities and with the help of academic calendar.
- Academic coordinator submits a copy of academic calendar to Director, Campus Director & Executive Director.

File:

- Academic Calendar

Maintained by:

- Director
- Academic coordinator
- Class Coordinators
- All faculty members in course file





ZIMCA-3-F-04-1

COURSE FILE INDEX

Class	
A.Y.	

Course Code	
Course Name	
Semester	

Sr. No.	Details of the Documents	Doc. Y/N –Check by Strategic committee	Doc. Y/N –Check by ZES audit committee
1.	One page report		
2.	Vision & Mission of the Institute		
3.	Vision & Mission of the Department		
4.	PEO'S		
5.	PSO's		
6.	PO's		
7.	Mapping and Attainment		
8.	Academic calendar of the Institute		
9.	Class Time table		
10.	Individual Time table		
11.	University syllabus copy of the Course		
12.	Course Plan		
13.	Teaching material		
	i. Notes		
	ii. PPTs		
	iii. List of Video clips / NPTEL video / PDF		
	iv. List of Online resources (web link / MOOC)		
	v. Innovative Teaching and Learning Material		
	vi. Case study/Research paper		
	vii. Chapter wise content beyond syllabus		
	viii. SPPU exam question papers along with solution and marking scheme (Last 3 Years)		
	ix. Question bank (with Bloomi's taxonomy)		
	x. Multiple Choice Questions		
	xi. Peer learning		
	xii. Experiential activity		
	xiii. Library activity		
14.	Slow/Advance learners initiatives		





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	i. Slow/Advance learners students		
	ii. List of Slow learners		
	iii. List of Advance Learners		
	iv. Initiatives for Slow learners		
	v. Initiatives for Advance Learners		
	vi. Attendance Slow learners		
	vii. Attendance Advance Learners		
15.	Concurrent Evaluation		
	i. CIE Summary sheet		
	ii. CIE schedule		
	iii. CIE paper		
	iv. Sample copies (Poor/Average/Best)		
	v. Rubrics		
16.	Attendance		
17.	Result analysis (last three years)		
18.	Course Exit Surveys		
19.	Feedback		
20.	Internal marks submitted on SPPU portal		
21.	Any other documents, if any		

Remark by	Observations	Signature
Module Coordinator		
Department Academic/Programme Coordinator		
Director		





Activity Wise Resourse Planning A.Y. -2022-23

Sr.No.	Event and Activities	Responsibility	Resourse Planning
1	Commencement of MBA II Classes	Prof. Varsha Kedar	Academic calendar, Timetables & List of the students
2	SIP online Presentation & Viva	Dr. Ekta Talwar	Students list, Evaluation sheet, Presentation schedule
3	Commencement of MBA I classes	Prof. Vikrant Nangare	Academic calendar, Timetables & List of the students
4	Students activities (online/offline)	Prof. Sachin wadekar	List of activity, Nature of Acivity & detailed plan
5	Induction Program	Dr. Ekta Talwar	Venue, Guest, budget, students list, ajenda, syllabus, gifts, guest communication & Induction kit
8	Guest Lecture (online/offline)	Dr. Ekta Talwar	Guest profile, guest communication, gifts, budget
16	Online/ offline Exam	Prof. Varsha Kedar	Exam schedule, students attendance sheet, lab permission, students communication, final list of result
17	SIP Internal Viva & Presentation - Online	Dr. Ekta Talwar	viva schedule, students list, assessment sheet, students commuication, list of guide & budget
18	End term Exam	Prof. Varsha Kedar	Exam schedule, students attendance sheet, students communication, invigilation schedule, final list of students result
19	SIP SPPU Viva	Prof. Vikrant Nangare	viva schedule, students list, assessment & attendance sheet, students commuication, list of guide, external examiner communication &
20	SPPU Exam	Dr. Ekta Talwar	Exam timetable, seating arragement, invigilation and relieving schedule, exam summerv, students and external examiner
21	Alumni Meet	Prof. Sachin wadekar	Alumni communication, budget, ajenda, guests, gifts, venue permission, hospitality
22	Mid term Exam	Prof. Varsha Kedar	Exam schedule, students attendance sheet, students communication, invigilation schedule, final list of students result
23	Internal Viva Dissertation	Dr. Ekta Talwar	viva schedule, students list, assessment sheet, students commuication, list of guide & budget

[Signature]
Academic Coordinator



[Signature]
Director



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ZIMCA-3-F-03-22

Academic Process Input-Output-Objectives-AY-2022-23

Sr. No.	Process	Input Interacting Process / Source of Inputs	Input	Output	Output Interacting Process - Receivers of output	Process Objectives
1	Academic Committee	SPPU, Institutional calendar, Cell/Committee activity calendar, Exam Schedules	SPPU Academic calendar and circulars, Institutional calendar, Cell/Committee activity calendar, Exam Schedules	Academic Calendar	Stakeholder, All EOMS	Smooth and quality conduction of all EOMS processes
2	Teaching-learning	Load Distribution	Faculty information-syllabus structure-syllabus content	adequate and apt load distribution to all the faculty members	Academic Coordinator, Faculty Members	to allocate equal load to all the faculty members as per individual's competencies
3	Teaching-learning	Time-table	Load distribution sheet/Report	Session-wise time-table for students and faculty members to manage their time and study	Time-table and class sessions	proper allocation of time and class sessions
4	Teaching-learning	Course Teacher	Syllabus and Curricular, Co-curricular and Extra-curricular Activities	Session plan, Comprehensive Concurrent Evaluation (CCE) sheet	Learners	To prepare a road map to syllabus completion
5	Teaching-learning	Timetable In-charge, Academic Committee	Load distribution sheet/Report, Time-table,	Attendance sheet, syllabus completion report, CCE	Faculty, students	To undertake effective teaching-learning



6	Teaching-learning	Course Teacher	Attendance sheet	Periodic attendance monitoring	Faculty, Students, Parents	To monitor and commute periodic attendance report to students and parents
7	Teaching-learning	Class Coordinator, Class Teacher, Course Teacher	Periodic Attendance Monitoring	Semester wise Cumulative attendance record, List of Year Down Students	Students, faculty, academic Coordinator, Director, Top Management, Affiliating University	To prepare attendance and other required records of students for examination
8	Teaching-learning	Course teacher	Session plan, Course notes, CCEs, Question papers, etc.	Course file	Students, academic Coordinator, Director	To plan and deliver strategic teaching-learning
9	Teaching-learning	Learner	CCEs submission	CCE Evaluation	Course Teacher to calculate final evaluation	To set proper evaluation methods for the students
10	Summer Internship Projects (SIP)	Syllabus (Guidelines) / Affiliating University, Institutional SIP Coordinator	Letter for SIP permission (as on request) to the learner	Learner seeks permission	SIP in Industry/Industry, Learner, Guide	
11	Summer Internship Projects (SIP)	Allocation of Guide	List of course teacher and list of specialization-wise student List	Guide-wise student allocation list	Finalization of SIP Guide	to facilitate SIP of students as In experiential learning
12	Summer Internship Projects (SIP)	Summer Internship Project Evaluation/ Learner, Project Guide, SIP Coordinator, Evaluation pannel	Evaluation Schedule, Evaluation pannel member list, project list	Result of SIP	Evaluation result / Learner, Affiliating University	To evaluate the SIP

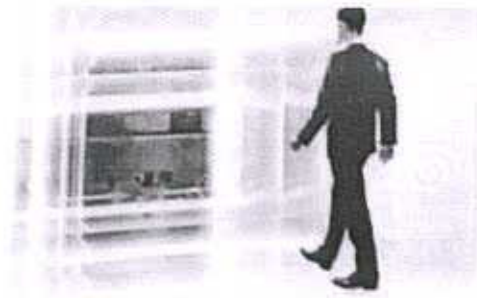
Amal K. Patil

Prepared BY



F. M. M. M.
Director

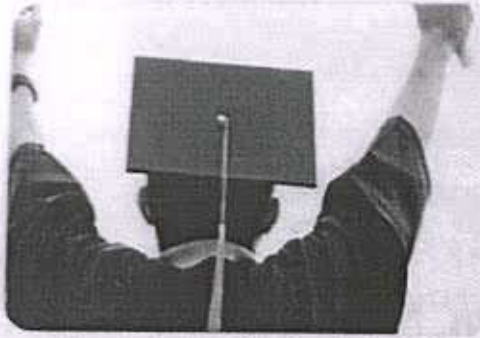
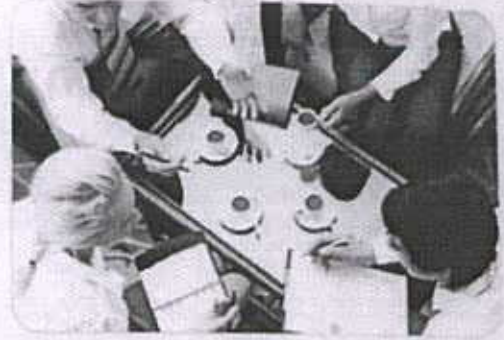
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- MBA Program to integrate the employability attributes in the academic curriculum.
- Image building sessions during the course of studies
- Pre - Placement finishing sessions.

Coffee Klatch with Industry Epitome

- Corporate connects & networking.
- National Institute of Personnel Management (NIPM) students chapter.
- Summer Internship.
- Industry visit.
- Mentors from Industry.
- Seminars and Guest Lectures.



Skill Based Certification Program by IITs/IIMs

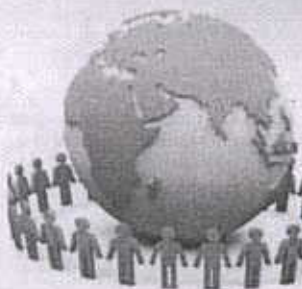
- With regular MBA, specialized and professional certification programs.
- Enhance your industry competency through these professional programs.

Entrepreneur Development Cell

- Incubation Centre for start - up.
- Channelize start - up from idea generation to idea execution.
- Educate budding Entrepreneurs about different available government schemes to boost Entrepreneurship.



L-E-A-P Program



Learn-Empower- Adopt-Perform

- Inculcate 'give back' attitude towards society and environment.
- Work on social innovation projects for better future sustainability.
- Learn & implement management strategies along with mentor to empower society.
- Curate an International global platform like TEDx Events.
- Pursuit, perform and preserve humanity.



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ZIMCA-3-F-03-30

Objectives Planning Evaluation

Sr. No.	Objective	What will be done?	What resources will be required?	Who will be responsible?	When will it be completed?	How the results will be evaluated?	Status
1	To improve the learners result performance.	1. Lectures 2. Concurrent Evaluation 3. Syllabus related activities 4. Students feedback 5. Guest Lecture 6. Bridge Classes 7. Unit Test 8. PAT Exam 9. Univerisity Online & Written Exam	1. Faculty 2. Classroom 3. ICT tools 4. Timetbale 5. Course File 6. Syllabus 7. Feedback form 8. Activity list 9. Books	1. Director 2. Academic Coordinator 3. Subject Teacher 4. Librarary 5. GFM coordinator	at the end of course	After periodic students result analysis, mentoring, interaction with industry experts, mock/final placement interview	Completed
2	To focus on attainment of course outcome	1. Lectures 2. Concurrent Evaluation 3. Syllabus related activities 4. Students feedback 5. Guest Lecture 6. Bridge Classes 7. Unit Test 8. PAT Exam 9. Univerisity Online & Written Exam	1. Faculty 2. Classroom 3. ICT tools 4. Timetble 5. Course File 6. Syllabus 7. Feedback form 8. Activity list 9. Books	1. Director 2. Academic Coordinator 3. Subject Teacher 4. Librarary 5. GFM coordinator	at the end of course	By the mentoring, course outcome & attainment level	in process

3	To implement student centric pedagogy	<ol style="list-style-type: none"> Lectures Concurrent Evaluation Syllabus related activities Students feedback Guest Lecture Bridge Classes Unit Test PAT Exam University Online & Written Exam 	<ol style="list-style-type: none"> Faculty Classroom ICT tools Timetbale Course File Syllabus Feedback form Activity list Books 	<ol style="list-style-type: none"> Director Academic Coordinator Subject Teacher Library GFM coordinator 	at the end of course	By GFM Meeting, mentoring the academic activities with results & and student development	Completed
4	To align academic delivery with predefined students attributes	<ol style="list-style-type: none"> Lectures Concurrent Evaluation Syllabus related activities Students feedback Guest Lecture Bridge Classes Unit Test PAT Em University Online & Written Exam SIP & Diseertation Training & Placement Research 	<ol style="list-style-type: none"> Faculty Classroom ICT tools Timetbale Course File Syllabus Feedback form Activity list Books 	<ol style="list-style-type: none"> Director Academic Coordinator Subject Teacher Library GFM coordinator Resarch head 	at the end of program	By GFM Meeting, mentoring, results, placement, entrepreneurship results & and student development	Completed

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Academic Coordinator



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Director



ZIMCA-3-F-03-23

RISK EVALUATION SHEET - AY- 2022-23

SN	Risk	Risk Rank - Category	Internal / External Issue / Interested Party	Potential Damages	Countermeasures - mitigation plan	Responsibility	Review frequency	Effectiveness Evaluation
Academic Calendar								
1	No planned events records	High	Internal	1. Collision of two events 2. No apt time for preparation 3. Communication issues 4. missing budgetary preparations	1. Develop a apt mechanism to register all events in academic calendar and plan timely follow-ups and review s	Academic Coordinator/ Respective Event Coordinator	1. At the time of preparation of academic calendar 2. at the beginning and completion of event/activity	in the internal meetings with relative agenda
2	Suspension of events	Medium	Internal	1. faculty Academic Calendar 2. Mistrust among stakeholders	1. Conduct a meeting to authorize suspension of event 2. Communicate to all the stakeholders well in advance	Respective Event Coordinator/Academic Coordinator/ Director	1. meeting planned well in advance	in the internal meetings with relative agenda
Session Plan :								
1	Faulty Session plan	High	Internal	1. Wrong inputs preparation 2. Faulty planning	1. Read and revise session plan on timely basis 2. Multi-layer checking to approve session plan	Course Teacher/Academic Coordinator/ Director	1. Session plan discussion meeting	once in semester, before the start of the teaching-learning
Timetable:								
1	No timely release of timetable	High	Internal	1. Communication error 2. Mismanagement of sessions and resources	1. Timely release of timetable through all the communication mode	Timetable In charge/Academic Coordinator/ Director	Periodic meetings about timetable	Daily monitoring of the Session and attendance
2	No record of session in the Timetable	Medium	Internal	1. Unattained sessions in timetable 2. no sessions for students 3. missed teaching-learning activity 4. affects formative assessment and its results	1. develop the records based mechanism to timetable preparation. 2. Refer Syllabus structure and load distribution sheet while preparing timetable	Timetable In charge/Academic Coordinator/ Director	Periodic meetings about timetable	Daily monitoring of the Session and attendance
3	Session (Lecture) overlapping	Medium	Internal	1. resources mismanagement. 2. creates confusions 3. internal conflicts	1. multi-layer check for individual session-faculty-wise. 2. Multi-layer check before display of timetable	Timetable In charge/Academic Coordinator/ Director	Periodic meetings about timetable	Daily monitoring of the Session and attendance



Mmm



ZIMCA-3-F-03-23

RISK EVALUATION SHEET - AY- 2022-23

SN	Risk	Risk Rank - Category	Internal / External Issue / Interested Party	Potential Damages	Countermeasures - mitigation plan	Responsibility	Review frequency	Effectiveness Evaluation
4	faulty timetable display	High	Internal	1. Wrong communication to the learners and faculty members 2. no effective sessions	1. Proper mechanism for timetable development and revision shall be in place. 2. Multi-layer check before publication of timetable	Timetable In charge/Academic Coordinator/ Director	Periodic meetings about timetable	Daily monitoring of the Session and attendance
Load Distribution								
1	Uneven distribution of load	High	Internal	1. wrong allocation of load hence some faculty will be over burden, where some faculty will be more relaxed. 2. uneven work allocation	1. Develop apt mechanism to allocation the load 2. full proof documentary records preparation before allocation of load 3. consider the administrative and other responsibilities while allocation of load.	Academic Coordinator/Director	Lead allocation meeting	at end of each semester to allocate the load of next semester
2	late load allocation	Medium	Internal	1. Faculty may not get apt time to prepare course to teach. 2. inferior teaching-learning 3. learner dissatisfaction	Develop appropriate procedure with time-stamp to develop load. 2. take timely review of the processes mentioned in procedure. 3. timely communication of load allocation	Academic Coordinator/Director	Lead allocation meeting	at end of each semester to allocate the load of next semester
Session (class) Conduction								
1	no attendance marking of students	High	Internal	1. students' attendance may short at time time of final attendance calculation. 2. student may consider as default 3. loss of year (YD) of the student as per rule of minimum attendance requirement for per semester	1. proper attendance marking system. 2. regular follow-up of attendance 3. periodic attendance calculation.	course teacher/class coordinator	monthly class and attendance review meeting	monthly class and attendance review meeting





ZIMCA-3-F-03-23

RISK EVALUATION SHEET - AY- 2022-23

SN	Risk	Risk Rank - Category	Internal / External Issue / Interested Party	Potential Damages	Countermeasures - mitigation plan	Responsibility	Review frequency	Effectiveness Evaluation
2	proxy attendance marking from peer student	Medium	Internal	1. Breach of ethics 2. wrong attendance marking	1. twice checking technique of attendance as head count after overall attendance. 2. call for attendance after overall attendance marking (any one of duo)	Course teacher	monthly class and attendance review meeting	monthly class and attendance review meeting
Concurrent Evaluation								
1	wrong parameter as input	High	Internal	1. wrong evaluation of students performance 2. faulty evaluation system	1. Documentory evidence for all the concurrent evaluation selection 2. proper execution of evaluation selection	Course teacher	course file audit and checking	once in semester
2	Wrong Concurrent evaluation technique	High	Internal	1. Faulty evaluation of students	1. conform the evaluation tools and technique before using for evaluation	course teacher	course file audit and checking	once in semester
SIP (SIP+ Dissertation)								
1	no timely evaluation of SIP work	High	Internal	1. Wrong submission of SIP at the end of the Semester 2. poor score in examination	1. Develop and deploy proper mechanism for SIP work. 2. conduct timely meetings of student and guides. 2. periodic submission of SIP progress report.	SIP Guide / SIP Coordinator	Periodic meetings about SIP	Periodic meetings about SIP
2	Plagiarism detection	Medium	Internal	1. no acceptance of SIP 2. Student may fail due to non acceptance of report 3. affects institutional result	1. Employe plagiarism software to check plagiarism in student projects and SIP work	SIP Guide / SIP Coordinator	Periodic meetings about SIP	Periodic meetings about SIP
Student feedback								
1	Faulty feedback system	High	Internal	1. Affects overall performance of faculty 2. wrong performance calculation and corrective actions planned	1. proper feedback system and mechanism/tools need to be deployed. 2. articulate objectives and desired outcomes of feedback system	Class coordinator/Academic Coordinator	Periodic Meeting about feedback	Feedback meetings, CDC meetings, IQAC meetings





PUN CODE: IMMP015570 DTE CODE: MB6195 AISHE CODE: C-50909

ZIMCA-3-F-03-23

RISK EVALUATION SHEET - AY - 2022-23

SN	Risk	Risk Rank - Category	Internal / External Issue / Interested Party	Potential Damages	Countermeasures - mitigation plan	Responsibility	Review frequency	Effectiveness Evaluation
2	bias feedback from learners	High	Internal	1. Affects overall performance of faculty 2. wrong performance calculation and corrective actions planned	1. create importance of feedback in learners	Class coordinator/Academic Coordinator	Periodic Meeting about feedback	Feedback meetings, CDC meetings, IQAC meetings
Guardian Faculty Mentoring (GFM)								
1	Unallocated students	Medium	Internal	1. No proper mentoring takes place or no benefits for learners	1. proper allocation of mentors to all the learners	GFM Coordinator	GFM meetings	GFM Meeting
2	less interest of students to meet GFM	Medium	Internal	1. No proper mentoring takes place or no benefits for learners	1. Set a mechanism for the learners to meet and interact with students	GFM Coordinator / GFM	GFM meetings	GFM Meeting
Communication to Learner								
1	Delayed communication	Medium	Internal	1. Learners will not perform in a time or they will not get benefits	1. Set a proper communication mechanism for learner	Class coordinator/Academic Coordinator	Periodic meeting	Feedback & meetings
2	Inproper Communication	High	Internal	1. Misundersating of students	1. Develop a apt mechanism for communication	Class coordinator/Academic Coordinator	Periodic meeting	Feedback & meetings
3	No Communication	High	Internal	1. Academic loss of learners	1. Develop a apt mechanism for communication with proper channel time to time	Class coordinator/Academic Coordinator	Periodic meeting	Feedback & meetings
Syllabus Completion								
1	Failure of students in the exam & Low placement	High	Internal	1. Students will not get higher score 2. Academic Loss	1. Develop a set procedure for syllabus completion 2. Syllabus completion report time to time	Academic Coordinator	Periodic meeting	Feedback & meetings
2	Total Result down	High	Internal	1. Inefficiency for achieving academic objectives	1. Arrange the extra lectures for the syllabus completion	Academic Coordinator/Class Coordinator	Periodic meeting	Feedback & meetings

Corona Pandemic Impact





**ZEAL EDUCATION SOCIETY'S
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NARHE | PUNE | INDIA

PUN CODE: IMMP015570 DTE CODE: NB6195 AISHE CODE: G-50909

ZIMCA-3-F-03-23

RISK EVALUATION SHEET - AY - 2022-23

SN	Risk	Risk Rank - Category	Internal / External Issue / Interested Party	Potential Damages	Countermeasures - mitigation plan	Responsibility	Review frequency	Effectiveness Evaluation
1	Student Psychology	High	Internal	1. In person contact frequency is less 2. Anxiety creates in the students mind	1. Phonecalling 2. Personal discussion (telephonic)	Academic Coordinator/ GFM Mentor/ Class Coordinator	Weekly/ Time to time (Social Media Communication)	Students feedback evaluation form
2	Time Gap	Medium	Internal	1. Fast pace lecture (online) completion 2. Difficulties for subject understanding	1. Use of hybrid technology 2. Providing e-learning material 3. Online courses (MOOCs, coursera etc)	Academic Coordinator/course faculty	Every semester	Result
3	Impact on attainment level	High	Internal	1. Less time for completion of new courses 2. Restrictions due to Corona 3. Difficulties for direct & indirect assessment	1. Use of hybrid technology 2. Providing e-learning material 3. Online courses (MOOCs, coursera etc)	Academic Coordinator/course faculty	Every semester	Result

Prof. Pratik

Prepared By :

Approved By :





ZEAL EDUCATION SOCIETY'S
**ZEAL INSTITUTE OF MANAGEMENT AND COMPUTER
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ZIMCA-3-F-03-25

ACTIVITY COMPLETION REPORT
Academic Year: 2022-23

Activity No	Activity	Responsibility	Target Date	Criterion/ Inputs	Status
1	Preparation of Academic Calendar	Academic Coordinator	15.09.2022	University Academic Calendar, Previous Academic Calendar, List of Holidays, Committee/Coll wise academic calendar	Complete
2	Load Distribution for Teaching Faculty	Academic Coordinator	17.09.2022	University syllabus, Subject preference sheet	Complete
3	Preparation of Time Table	Time Table Coordinator	18.12.2022	Load Distribution Sheet, List of Faculty members	Complete
4	Preparation of course file	Subject faculty	02.12.2022	Course file index, Session plan, syllabus notes, Institute vision & Mission, University/Unit Test/ PAT exam question papers, question bank etc.	Complete
5	Preparation of Students Attendance	Subject Faculty	02.12.2022	List of students	Complete
6	Selection of concurrent evaluation parameter	Subject Faculty	08.12.2022	University syllabus	Complete
7	Planning of Kisan Day	Cultural Club	23.12.2022	National Agricultural policy	Incomplete
8	Planning of National Consumer Rights Day	Cultural Club	24.12.2022	National Consumer Act Consumer Protection Act, 2019	Incomplete
9	Planning of SIP	SIP Coordinator	13.01.2023	University SIP guidelines, Specialization wise guide allotment sheet	Complete
10	Planning of students online/offline activities	Student Activity coordinator	15.01.2023	Academic calendar, list of activities	Complete
11	Collection of students feedback	Class Coordinator	30.01.2023	Feedback form, Students list	Complete
12	Planning HR Meet	T&P Coordinator	04.02.2023	Training and placement policies	Incomplete
13	Preparation of GFM activity	GFM Coordinator	06.02.2023	List of mentor-mentee, meeting/attendance formats	Complete
14	Preparation of students evaluation sheet	Subject faculty	07.02.2023	List of concurrent evaluation parameters, students list, evaluation sheet	Complete
15	Planning outbound visit for teaching and non-teaching staff	Sachin Wadekar	11.02.2023	Faculty meeting	Incomplete

S. D. Sankar
 Prepared By



F. R. Raut
 Approved By



Report on Role Play Competition

ZIMCA-3-F-4-43

Sr. No.	Contents
1	Role Play Competition: Human Rights
2	Date of Event: 03/08/2022
3	Class Name: ZIMCA
4	<p>Report on Role Play Competition:</p> <p>A Role Play Competition on the theme "Human Rights" was organized by Zeal Institute of Management and computer Application for MBA First Year Students.</p> <p>Purpose: This competition is intended to inform the citizens about a particular issue that is important to society & the nation as a whole.</p> <p>Objective:</p> <ol style="list-style-type: none">1. Students will be able to demonstrate an awareness of the needs, rights, and feelings of others through participation in the planning and presentation of a human rights role-play.2. Students will be able to enhance their knowledge with their creative streak and express their thoughts & opinions on human rights. <ul style="list-style-type: none">• Human rights reflect the minimum standards necessary for people to live with dignity.• Human rights give people the freedom to choose how they live, how they express themselves, and what kind of government they want to support, among many other things.• Human rights also guarantee people the means necessary to satisfy their basic needs, such as food, housing, and education, so they can take full advantage of all opportunities. <p>Finally, by guaranteeing life, liberty, equality, and security, human rights protect people against abuse by those who are more powerful.</p> <p>According to the United Nations, human rights:</p> <p>"Ensure that a human being will be able to fully develop and use human qualities such as intelligence, talent, and conscience and satisfy his or her spiritual and other.</p>





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	<p>Spreading Human Rights awareness among the common people in their language is vital for creating a culture of human rights. Unless people are aware about their human rights they cannot protect their rights or seek redressal when it is violated.</p> <p>In this regard, our institute has taken an initiative for promoting human rights & Role Play competition was organized & students were motivated to participate in the competition.</p> <p>The Role Play Competition was assessed on the basis of rubrics such as Participation in Preparation and Presentation, Presentation of Character, Achievement of Purpose, Use of Non- Verbal Cues & Imagination and Creativity. Winners & participants were awarded with trophies & certificates.</p> <p>This competition was organized & coordinated by Prof. Sachin Wadekar with faculty members as Prof. Varsha Kedar & Prof. Mahesh Pardeshi</p>
5	<p><u>Winners:</u></p> <ol style="list-style-type: none">1. Raut Ruchika Vasudev2. Ankita Rajesh Sumant3. Yadav Rucha Ganesh





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Ramji
 Course Coordinator

Dhanu
 Academic Coordinator





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ACTION TAKEN REPORT- ACADEMICS-2022-23

Sr. No.	Focal Point	Action taken
1	Training about utilization of ICT tools	Conducted training program for faculties and students for using ICT tools
2	Usage of Digital Library	Instructed to increase and provide digital library resources for faculties and students
3	IQAC strengthening	For quality improvement and better functioning committee revision has been done
4	Training & Placement	Conduction of Campus to Corporate (C2C) Program
5	Research Publication	Faculties have published research papers in reputed journals
7	NAAC- AQAR & ISO Planning and preparation	Starts the preparation for the institute AQAR & ISO for the given academic year
9	Guest lecture with eminent speakers	Conducted the guest lectures from the eminent speakers for the students
10	Feedback	Students Satisfaction Survey being taken at the end of each semester

ZIMCA-3-F-04-28


IQAC Coordinator




Director



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Report on Paper Presentation

ZIMCA-3-F-4-43

Sr. No.	Contents
1	<p>Objective of the Poster Presentation:</p> <ol style="list-style-type: none">1. Develop their ability to bring out their ingenious selves, and gain expertise on the topics to enhance their knowledge and learning.2. Aims to accentuate analysis-based research work in students.3. It provides an opportunity to showcase innovative ideas, learn from fellow enthusiasts. <p>Poster presentation Topic:</p> <ol style="list-style-type: none">1. Child education2. Go Green3. Globalization
2	Date of Event: 22/11/2022
3	Class Name: ZIMCA
4	<p>Name of Participants:</p> <ol style="list-style-type: none">1. Shirbhate Monali Ajaypant2. Kank Snehal Suresh3. Jadhav kaveri Satish4. More shyam Tatyrao5. Ankita Rajesh Sumant6. Yadav Rucha Ganesh7. Palkar Pooja Bajirao8. Pawar Avisha Vijay9. Karande Shreenivas Ganesh
5	<p>Winners:</p> <ol style="list-style-type: none">1. Karande Shreenivas Ganesh2. Shirbhate Monali Ajaypant3. Ankita Rajesh Sumant





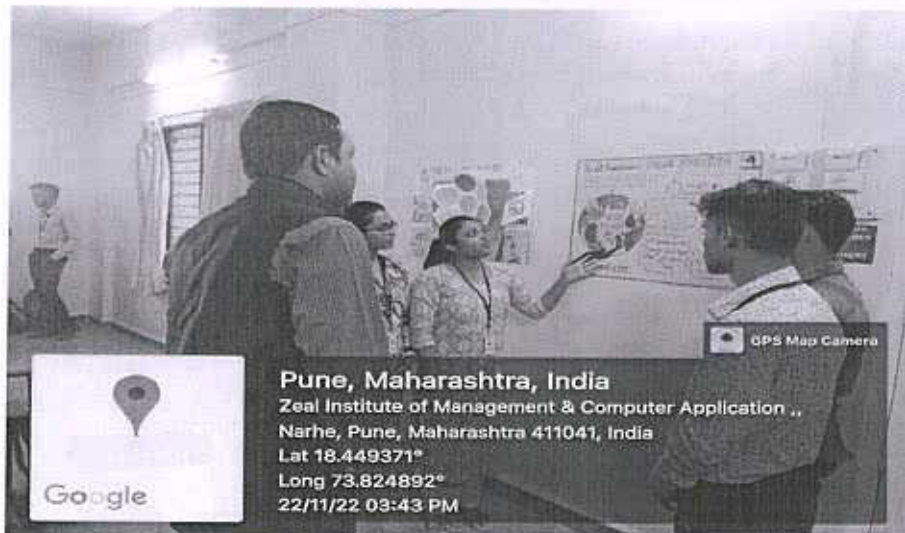
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[Signature]
 Course Coördinator

[Signature]
 Academic Coordinator





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PUN CODE: IMMP015570

DTE CODE: MB6195

AISHE CODE: C-50909

Date: 15.06.2023

NOTICE

Dear MBA SEM II students, from 16th June to 24th June, **Crash Course** is scheduled for the subject of **202- Financial Management** from 8.30am to 10.30am. Attendance is mandatory to all students.


Academic Coordinator


Director





CERTIFICATE OF ACHIEVEMENT

This certificate is presented to
Pooja Bhausahab Dhumal
 for successfully completing a Course about

Corporate Finance

Course Start Date: 2023-05-09

Certified No.
2483255442

mindluster
 Signature



www.mindluster.com



2023-09-13
 Date

CERTIFICATE OF ACHIEVEMENT

This certificate is presented to
Pooja Bhausahab Dhumal
 for successfully completing a Course about

Foreign Currency Transactions

Course Start Date: 2023-09-04

Certified No.
2483252633

Course Duration: 8 hours

mindluster
 Signature



www.mindluster.com



2023-09-04
 Date





ZEAL EDUCATION SOCIETY'S
**ZEAL INSTITUTE OF MANAGEMENT AND COMPUTER
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NARHE | PUNE | INDIA

PUN CODE: IMMP015570

DTE CODE: MB6195

AISHE CODE: C-50909



Atos

An Initiative of Atos Prayas Foundation

Certificate No: Atos_2023_MH_CRM_Batch_06

Certificate

This Certificate is Awarded To

NARAYAN SURVASE

For successfully completing the Offline CRM Training at Atos Prayas Foundation, conducted by GTT Foundation as a part of Atos CSR initiative.

Certification Date:
 JAN-07-2023

**Atos Prayas
 Foundation**
ATOS CSR - PUNE

Dolcy Ajit
 Dolcy Ajit
 Atos Prayas
 Foundation



Uma Ganesh
 Dr. Uma Ganesh
 Principal Trustee,
 GTT Foundation



rubicon

**CERTIFICATE
 OF PARTICIPATION**

THE CERTIFICATE IS PRESENTED TO

Survase Narayan

For successfully completing 10 days training from 19th January 2023 to 02nd February 2023 on "Employability Skills" under "LifeSkills" programme organized by Rubicon at Zeal Institute of Business Administration, Computer Application & Research, Pune, Maharashtra.

Shamya Narayanan
 Shamya Narayanan
 Training Officer





202 FINANCIAL MANAGEMENT CRASH COURSE

NAME OF VISITING FACULTY- Shreekant. S. khune.

SRNO.	DATE	IN TIME	OUT TIME	SIGN
1	16/06/2023	8:30 a.m	10:30 a.m	
2	19/06/2023	8:30 a.m	10:30 a.m	
3	16/6/23	9:30 a.m	10:30 a.m	
4	19/6/23	8:30 a.m	9:30 a.m	
5	19/6/23	9:30 a.m	10:30 a.m	
6	20/6/23	8:30 a.m	9:30 a.m	
7	20/6/23	9:30 a.m	10:30 a.m	
8	21/6/23	8:30 a.m	9:30 a.m	
9	21/6/23	9:30 a.m	10:30 a.m	
10	22/6/23	8:30 a.m	9:30 a.m	
11	22/6/23	9:30 a.m	10:30 a.m	
12	23/6/23	8:30 a.m	9:30 a.m	
13	23/6/23	9:30 a.m	10:30 a.m	
14	24/6/23	8:30 a.m	9:30 a.m	
15	24/6/23	9:30 a.m	10:30 a.m	
16	7/07/23	8:30 a.m	9:30 a.m	
17	7/07/23	9:30 a.m	10:30 a.m	
18	7/07/23	10:30 a.m	11:30 a.m	
19				
20				





202 FINANCIAL MANAGEMENT

CRASH COURSE

NAME OF VISITING FACULTY: Pradeep Thite

SRNO.	DATE	IN TIME	OUT TIME	SIGN
1	16/6/23	8:30	9:30	<u>Pradeep Thite</u>
2	16/6/23	9:30	10:30	<u>Pradeep Thite</u>
3	19/6/23	8:30	9:30	<u>Pradeep Thite</u>
4	19/6/23	9:30	10:30	<u>Pradeep Thite</u>
5	20/6/23	8:30	9:30	<u>Pradeep Thite</u>
6	20/6/23	9:30	10:30	<u>Pradeep Thite</u>
7	21/6/23	8:30	9:30	<u>Pradeep Thite</u>
8	21/6/23	9:30	10:30	<u>Pradeep Thite</u>
9	22/6/23	8:30	9:30	<u>Pradeep Thite</u>
10	22/6/23	9:30	10:30	<u>Pradeep Thite</u>
11	23/6/23	8:30	9:30	<u>Pradeep Thite</u>
12	23/6/23	9:30	10:30	<u>Pradeep Thite</u>
13	24/6/23	8:30	9:30	<u>Pradeep Thite</u>
14	24/6/23	9:30	10:30	<u>Pradeep Thite</u>
15	7/7/23	8:30	9:30	<u>Pradeep Thite</u>
16	7/7/23	9:30	10:30	<u>Pradeep Thite</u>
17	7/7/23	10:30	11:30	<u>Pradeep Thite</u>
18				
19				
20				





राष्ट्रीय प्रतिभूति बाजार संस्थान
 National Institute of Securities Markets
प्रमाणपत्र Certificate

NISM

श्री/ सुधी भो / Ms. SAHL SHYAM BHANGE
 (से. ए. एन. संख्या PAN Number: [REDACTED]
 (संश्लेषण NISM Registration Number: NISM-[REDACTED]
 (प्रवेशन संख्या Enrollment Number: 2310122563)

ने वित्तीय प्रतिभूति और विनियम बोर्ड (प्रतिभूति बाजारों में सहायक व्यक्तियों का प्रमाणिकरण: विनियम, 2007 के अंतर्गत) अंतर्गत "NISM सी.ए.ए.-प्राथमिक-ए-ए" परीक्षा में सफलतापूर्वक भाग लेने के लिए।
 (Certification of Associated Persons in the Securities Markets Regulations, 2007)

has successfully completed the "NISM Series C-A: Mutual Fund Distributors Certification Examination" as required under the SEBI (Certification of Associated Persons in the Securities Markets) Regulations, 2007.

परीक्षा तिथि Test Date	परीक्षा केंद्र Test Centre	भाषा Language	अंक Marks	श्रेणी Result
May 02, 2023	Pune - Shivajinagar	English	54	PASS

परीक्षा तिथि Date: May 02, 2023
 परीक्षा स्थान Place: Mumbai
 वैधता Valid Till: May 01, 2026

सुनील कादम, रजिस्ट्रार Sunil Kadam, Registrar

For online verification of this NISM Certificate, please login to NISM Skills Registry at <https://verifications.nism.ac.in/home/skrs>

14 FEBRUARY, 2023

CERTIFICATE

of achievement

This certificate is awarded to

SAHIL BHANGE

for successfully completing the

Nexdigm (SKP) Certified Accounts Executive

A vocational course offered by EduBridge

Congratulations on your success!

Enrollment number: EBEON1122697568

Place: Mumbai

Overall score: 63%

Overall grade: B+

GURISH SINGHANIA
 Chief Executive Officer
 EduBridge Learning Pvt. Ltd.



Teachers Feedback (About Curriculum) AY- 2022-23

This feedback form is planned to collect information relating to faculty satisfaction towards the curriculum, teaching learning evaluation and college infrastructure. The information provided by you will be kept confidential and will be used as important feedback for quality improvement of the programme of studies and the institution.

For each item please indicate your level of agreement with the following statements by selecting appropriate option.

(Note: 1= Strongly Disagree, 2=Moderately Disagree, 3= Neither Agree nor Disagree, 4=Moderately Agree, 5= Strongly Agree)

Sr, No.	Statements	5	4	3	2	1
1	The courses / syllabus taught by me have a good balance between theory and application	✓				
2	Aims and objectives of the syllabi are well defined and clear to teachers and students.		✓			
3	The courses / syllabus of the subjects taught by me increased my interest, knowledge and perspective in the subject area	✓				
4	Course content is followed by corresponding reference materials.	✓				
5	The environment in the College is conducive to teaching, research and curriculum activities are good		✓			
6	Syllabus is suitable to the course	✓				
7	Sufficient number of prescribed books is available in the Library.		✓			
8	The books prescribed/listed as reference materials are relevant, updated and appropriate.		✓			
9	I have the freedom to adopt new techniques/strategies of teaching such as seminar presentations, group discussions and learners' participations		✓			
10	Overall opinion about course Curriculum		✓			

Suggestions if any:

*More and more practical based syllabus should be used.
 Introduction to simulatory activities can held.*

Name of Faculty & Sign (Optional)

Prof Sayli Wankhade
S. Wankhade





Teachers Feedback (About Curriculum) AY- 2022-23

This feedback form is planned to collect information relating to faculty satisfaction towards the curriculum, teaching learning evaluation and college infrastructure. The information provided by you will be kept confidential and will be used as important feedback for quality improvement of the programme of studies and the institution.

For each item please indicate your level of agreement with the following statements by selecting appropriate option.


(Note: 1= Strongly Disagree, 2=Moderately Disagree, 3= Neither Agree nor Disagree, 4=Moderately Agree, 5= Strongly Agree)

Sr, No.	Statements	5	4	3	2	1
1	The courses / syllabus taught by me have a good balance between theory and application	✓				
2	Aims and objectives of the syllabi are well defined and clear to teachers and students.		✓			
3	The courses / syllabus of the subjects taught by me increased my interest, knowledge and perspective in the subject area	✓				
4	Course content is followed by corresponding reference materials.	✓				
5	The environment in the College is conducive to teaching, research and curriculum activities are good	✓				
6	Syllabus is suitable to the course	✓				
7	Sufficient number of prescribed books is available in the Library.	✓				
8	The books prescribed/listed as reference materials are relevant, updated and appropriate.	✓				
9	I have the freedom to adopt new techniques/strategies of teaching such as seminar presentations, group discussions and learners' participations	✓				
10	Overall opinion about course Curriculum		✓			

Suggestions if any:

- Artificial Intelligence in marketing related topics should be included in the syllabus.
- Need to provide more online links for the reference.

Name of Faculty & Sign (Optional)


 Prof. Vikrant Nangare





Student Feedback Report

Department : MBA

Academic Year : 2022-23

Semester : 2

Name of the Faculty : 20121 : SHRIRAM
UGALE

Batch : Theory-
205FIN_FMBO_Theory_I_DI

Date : 10-Aug-2023

Feedback taken on : 24/06/2023 -
25/07/2023

Performance Index : 164.28%

Subject : 205FIN : Financial Markets and Banking
Operations

A. SUBJECT FEEDBACK

Sr.No.	Question	Marks	Out of	Percentage
1	Preparedness for lecture (I was able to understand everything that was taught)	216.0	250.0	86.4
2	I always get answers for the doubts raised in the class	203.0	250.0	81.2
3	Lectures happen regularly and punctuality is maintained by the faculty	214.0	250.0	85.6
4	The class materials e.g. demonstrations/videos/simulations/website links, were useful and accurate	208.0	250.0	83.2
5	Communication skills (Faculty is able to simplify the subject and is able to communicate in a logical flow)	209.0	250.0	83.6
6	Teaching Methodology (Teaching methodology used was of appropriate pace and subject is covered systematically)	207.0	250.0	82.8
7	Technology adopted (The technology used was appropriate for this class.)	202.0	250.0	80.8
8	Assignments/Examinations (Assignments and tests were based on material covered in lectures & helpful in understanding the topic.)	206.0	250.0	82.4
9	Project-/Problem-based approach (students are engaged in learning through the investigation of real-world challenges and problems.)	205.0	250.0	82.0
10	Subject was covered as prescribed syllabus at moderate pace.	205.0	250.0	82.0
Total		2075.0	2500.0	83.0

B. COURSE EXIT SURVEY

Sr.No.	Question	Marks	Out of	Percentage
1	As per your opinion, up to what level, The Course Objective - 1 (CO1) of this subject is Accomplished?	209.0	250.0	83.6
2	As per your opinion, up to what level, The Course Objective 2 (CO2) of this subject is Accomplished?	206.0	250.0	82.4
3	As per your opinion, up to what level, The Course Objective 3 (CO3) of this subject is Accomplished?	198.0	250.0	79.2
4	As per your opinion, up to what level, The Course Objective 4 (CO4) of this subject is Accomplished?	202.0	250.0	80.8
5	As per your opinion, up to what level, The Course Objective 5 (CO5) of this subject is Accomplished?	201.0	250.0	80.4
Total		1016.0	1250.0	81.28

HOD

Director

Dean Academics





Student Feedback Report

Department : MBA

Academic Year : 2022-23

Semester : 2

Name of the Faculty : 20115 : Sayli Wankhade

Batch : Theory-205MKT_MR_Theory_1_D1

Date : 10-Aug-2023

Feedback taken on : 24/06/2023 - 25/07/2023

Performance Index : 162.38%

Subject : 205MKT : Marketing Research

A. SUBJECT FEEDBACK

Sr.No.	Question	Marks	Out of	Percentage
1	Preparedness for lecture (I was able to understand everything that was taught)	84.0	105.0	80.0
2	I always get answers for the doubts raised in the class.	86.0	105.0	81.9
3	Lectures happen regularly and punctuality is maintained by the faculty	91.0	105.0	86.67
4	The class materials e.g. demonstrations/videos/simulations/website links, were useful and accurate	85.0	105.0	80.95
5	Communication skills (Faculty is able to simplify the subject and is able to communicate in a logical flow)	89.0	105.0	84.76
6	Teaching Methodology (Teaching methodology used was of appropriate pace and subject is covered systematically)	82.0	105.0	78.1
7	Technology adopted (The technology used was appropriate for this class.)	86.0	105.0	81.9
8	Assignments/Examinations (Assignments and tests were based on material covered in lectures & helpful in understanding the topic.)	84.0	105.0	80.0
9	Project-/Problem-based approach (students are engaged in learning through the investigation of real-world challenges and problems.)	85.0	105.0	80.95
10	Subject was covered as prescribed syllabus at moderate pace.	83.0	105.0	79.05
Total		855.0	1050.0	81.43

B. COURSE EXIT SURVEY

Sr.No.	Question	Marks	Out of	Percentage
1	As per your opinion, up to what level, The Course Objective - 1 (CO 1) of this subject is Accomplished?	89.0	105.0	84.76
2	As per your opinion, up to what level, The Course Objective 2 (CO2) of this subject is Accomplished?	87.0	105.0	82.86
3	As per your opinion, up to what level, The Course Objective 3 (CO3) of this subject is Accomplished?	86.0	105.0	81.9
4	As per your opinion, up to what level, The Course Objective 4 (CO4) of this subject is Accomplished?	82.0	105.0	78.1
5	As per your opinion, up to what level, The Course Objective 5 (CO5) of this subject is Accomplished?	81.0	105.0	77.14
Total		425.0	525.0	80.95

HOD


Director

Dean Academics





ZEAL's
Zeal Institute of Management and Computer Application

Record No.:
Revision:
Date:

Student Feedback Report

Department : MBA

Academic Year : 2022-23

Semester : 2

Name of the Faculty : 20115 : Sayli Wankhade

Batch : Theory-A

Date : 10-Aug-2023

Feedback taken on : 24/06/2023 - 25/07/2023

Performance Index : 162.09%

Subject : 213 : Written Analysis and Communication Lab

A. SUBJECT FEEDBACK

Sr.No.	Question	Marks	Out of	Percentage
1	Preparedness for lecture (I was able to understand everything that was taught)	188.0	220.0	85.45
2	I always get answers for the doubts raised in the class.	182.0	220.0	82.73
3	Lectures happen regularly and punctuality is maintained by the faculty	180.0	220.0	81.82
4	The class material e.g. demonstrations/videos/simulations/website links, were useful and accurate	178.0	220.0	80.0
5	Communication skills (Faculty is able to simplify the subject and is able to communicate in a logical flow)	177.0	220.0	80.45
6	Teaching Methodology (Teaching methodology used was of appropriate pace and subject is covered systematically)	174.0	220.0	79.09
7	Technology adopted (The technology used was appropriate for this class.)	174.0	220.0	79.09
8	Assignments/Examinations (Assignments and tests were based on material covered in lectures & helpful in understanding the topic.)	176.0	220.0	80.0
9	Project-/Problem-based approach (students are engaged in learning through the investigation of real-world challenges and problems.)	178.0	220.0	81.36
10	Subject was covered as prescribed syllabus at moderate pace.	182.0	220.0	82.73
Total		1788.0	2200.0	81.27

B. COURSE EXIT SURVEY

Sr.No.	Question	Marks	Out of	Percentage
1	As per your opinion, up to what level, The Course Objective - 1 (CO1) of this subject is Accomplished?	175.0	220.0	79.55
2	As per your opinion, up to what level, The Course Objective 2 (CO2) of this subject is Accomplished?	182.0	220.0	82.73
3	As per your opinion, up to what level, The Course Objective 3 (CO3) of this subject is Accomplished?	177.0	220.0	80.45
4	As per your opinion, up to what level, The Course Objective 4 (CO4) of this subject is Accomplished?	177.0	220.0	80.45
5	As per your opinion, up to what level, The Course Objective 5 (CO5) of this subject is Accomplished?	178.0	220.0	80.91
Total		889.0	1100.0	80.82

HOD

F. Purohit
Director

Dean Academics



Alumni Feedback Form (2022-23)

Dear Alumnus,

Thank you for considering Zeal Education Society's Zeal Institute of Management and Computer Application, Narhe, Pune as a destination of your post-graduate studies. This form has been designed to seek suggestions or comments from you about the institute. The information provided by you will be kept confidential and will be used as important feedback for quality improvement of the programme of studies and the institution.

Preliminary Information

- Name of the Alumnus: Ms. Aarti Ramchandra Mahadik.
- Address of the Alumnus: Narhegoan, Pune.
- Contact Number: 9118428380
- Email ID: ei.am333am@gmail.com.
- Year of completion of course: 3yrs.
- Present Occupation/ Designation: Content strategist
- Name of Company: School of Inspirational Leadership





Alumni Feedback Form (2022-23)

Dear Alumnus,

Thank you for considering Zeal Education Society's Zeal Institute of Management and Computer Application, Narhe, Pune as a destination of your post-graduate studies. This form has been designed to seek suggestions or comments from you about the institute. The information provided by you will be kept confidential and will be used as important feedback for quality improvement of the programme of studies and the institution.

Preliminary Information

- Name of the Alumnus: *Mrs Rohit More*
- Address of the Alumnus: *Dhayari, Pune*
- Contact Number: *8975282517*
- Email ID: *rohitmore@gmail.com*
- Year of completion of course: *5 yrs.*
- Present Occupation/ Designation: *Manager*
- Name of Company: *Nexa Maruti Suzuki*





Telephonic Employer Feedback Form (2022-23)

Name of Candidate: *Mr. Danish. Pathan*

Qualification & Specialization: *Marketing*

Name of the company: *HDFC, Bank.*

Feedback:

Sr.No	Observation	Good	Average	Below Average
1.	Attendance	✓		
2.	Communication	✓		
3.	Skills	✓		
4.	Behavior Task	✓		
5.	Performance	✓		
6.	Team coordination	✓		
7.	Completion rate		✓	
8.	Overall	✓		

Remarks if any: *The candidate is really well behaved and is a fast learner.*

Training & placement
 ZIMCA





Telephonic Employer Feedback Form (2022-23)

Name of Candidate: *Ms. Prajakta Surwase.*

Qualification & Specialization: *Finance.*

Name of the company: *Edebridge Pvt. Ltd.*

Feedback:

Sr.No	Observation	Good	Average	Below Average
1.	Attendance	✓		
2.	Communication	✓		
3.	Skills	✓		
4.	Behavior Task	✓		
5.	Performance	✓		
6.	Team coordination	✓		
7.	Completion rate	✓		
8.	Overall	✓		

Remarks if any: *Prajakta is really good at work. She is diligent and humble.*

[Signature]

Training & placement
ZIMCA





ZEAL EDUCATION SOCIETY'S
**ZEAL INSTITUTE OF MANAGEMENT AND
COMPUTERAPPLICATION (ZIMCA)**

NARHE | PUNE | INDIA



PUN CODE: IMMP015570


DTE CODE: MB6195

AISHE CODE: C-50909

For each item, please indicate your level of agreement with the following statements by selecting appropriate option. (Note: 1- Excellent, 2=Very Good, 3=Good, 4=Average, 5= Poor)

Sr. No.	Statements	1	2	3	4	5
1.	How do you rate the courses that you have learnt in the institute in relation to your current job / occupation?	✓				
2.	Infrastructure and Lab facilities		✓			
3.	Faculty		✓			
4.	Canteen Facilities			✓		
5.	Library Facilities		✓			
6.	Office Staff		✓			
7.	Hostel Facilities			NA		
8.	Educational Resources	✓				
9.	Admission Procedure		✓			
10	Development activities organized by the institute contributed to your overall development?	✓				
11	Overall coordination from Institute		✓			
12	Overall Rating of the Institute		✓			

Suggestions if any: No.


Alumni Coordinator





For each item, please indicate your level of agreement with the following statements by selecting appropriate option. (Note: 1- Excellent, 2=Very Good, 3=Good, 4=Average, 5= Poor)

Sr. No.	Statements	1	2	3	4	5
1.	How do you rate the courses that you have learnt in the institute in relation to your current job / occupation?		✓			
2.	Infrastructure and Lab facilities		✓			
3.	Faculty		✓			
4.	Canteen Facilities		✓			
5.	Library Facilities		✓			
6.	Office Staff		✓			
7.	Hostel Facilities		NA			
8.	Educational Resources		✓			
9.	Admission Procedure		✓			
10	Development activities organized by the institute contributed to your overall development?		✓			
11	Overall coordination from Institute		✓			
12	Overall Rating of the Institute		✓			

Suggestions if any: It was overall a good experience.


Alumni Coordinator

