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ZEAL EDUCATION SOCIETY'S  
**ZEAL INSTITUTE OF MANAGEMENT AND  
COMPUTER APPLICATION**

Sr.No - 39, Narhe Dhayari Road, Narhe, Pune - 411 041 (MS) India.  
020-6720 6041/42 | director.zimca@zealeducation.com | www.zimca.in  
AISHE Code : C-50909 | DTE Code : MB-6195 | SPPU Pun Code : IMMP015570

ISO:21001 Certified

Ref. No.: ZES/ZIMCA/2021-22/1790

Date : 20/04/2022

## Internal Quality Assurance Cell (IQAC)

Every institution may form an IQAC under the chairperson of the institution's president, with heads of significant academic and administrative units, a few professors, and a few famous educationists/local committee representatives. Prior to ISO 21001: 2018 accreditation, the Institute established an Quality Assurance cell in 2017, the institute chosen for NAAC cycle 1 in 2019-2020, IQAC, which was established work for the quality betterment of the institute and holistic development of the students.

### Aim:

- The Institute established the cell to evaluate the Institute's internal quality, which reports to the Governing Council and strives to disseminate and implement the Institute's quality policy.
- The academic advisory committees of each department, as well as other quality-related groups, provide proposals, strategies, and judgments to the IQAC cell. During its meetings, the IQAC cell makes decisions on the matter.

### Objective:

- To design a quality system for consistent and decisive action to improve the institute's academic and administrative performance.
- To prepare the institute's quality policy and promote awareness about it.
- To encourage the integration of a quality culture and the implementation of best practises as a means of improving institutional performance.

**Reference:** NAAC Manual Guidelines for the Creation of the Internal Quality Assurance Cell (IQAC)

**Tenure:** Two years.

For the IQAC Academic Years 2020–21 and 2021–22, this is the third term.

**Frequency of Meetings:** Four times per year or as needed.





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### Functions:

- Establishing and implementing quality benchmarks/parameters for the Institution's numerous academic and administrative activities
- Assisting in the construction of a learner-centred environment conducive to high quality education and faculty maturation in terms of knowledge and technology adoption for participatory teaching and learning;
- To collect the student, parent, and other stakeholders feedback to provide input on quality-related institutional processes;
- Dissemination of data on higher education's numerous quality indicators;
- Inter- and intra-institutional workshops, seminars on quality-related topics, and quality circles promotion;
- Documentation of the institute's numerous programs/activities, resulting in quality improvement;
- Acting as a nodal agency for coordinating quality-related activities, including the adoption and dissemination of good practises;
- Establishment of a quality culture within the institute.
- Preparation of the Institute's Annual Quality Assurance Report (AQAR) in the prescribed format, using quality parameters/assessment criteria developed by the applicable quality assurance authority (such as NAAC, NBA).
- To keep track of the teaching-learning process and provide guidance.
- To provide advice and assistance in the planning of various activities and events for the benefit of the students.
- To collect quality inputs, opinions and suggestions from various stakeholders and to incorporate them into the strategic plan.





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The following is a possible IQAC composition

Internal Quality Assurance Cell (IQAC) is reconstituted with effect from 20<sup>th</sup> April 2022 to streamline the quality assurance in academic and administrative processes. The revised constitution of the committee is as follows:

Sr. No	Name	Role
1	Dr. Ravindra Patil	Chairman
2	Mr. Jayesh Katkar	Management Representative
3	Mr. U.S.Shid	Local society representative
4	Dr. Ashwini Sovani	Head Management Programmes
5	Prof. Vikrant Nangare	Head of Department (Academics)
6	Prof. Varsha Kedar	Head of Department (Research )
7	Dr. Ekta Talwar	IQAC Co-ordinator
8	Prof. Sachin Wadekar	Teaching Representative
9	Prof. Sanjay Mahadik	Teaching Representative
10	Mr. Shivaji Mahanvar	Non teaching Representative
11	Mr. Prafull Nale	Alumni Representative
12	Mr. Gokul Mohite	Industry Representative
13	Mr. Rafik Mulani	Student Representative

  
Director

  
Head Management Programmes

Director  
Zeal Institute of Management  
& Computer Application  
Pune - 411 041.

